

**Penobscot County Commissioners' Meeting Minutes November 8, 2022 2409
9:00 AM Commissioners Laura Sanborn, Peter Baldacci and Andre Cushing 41°**

Roll Call -

Commissioner Sanborn opened the meeting at 9:00 AM from the Commissioners Chambers with all three Commissioners, Administrator Adkins, Dept. Admin. LaBree and Treasurer Hiatt present.

Approval of Minutes –

Commissioner Baldacci moved to approve November 1, 2022 Meeting Minutes. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Deeds Update –

Register Susan Bulay reported the following:

- Document count for October were right about average with 3,624 documents
- Revenue was 19% above average with \$158K turned over to the general fund

Facilities Update –

Director MacDonald reported the following:

- The new boilers are expected on campus this week. Installation dates have changed; hence the rental boiler will need to stay until mid-December
- Discussion on a \$8K quote for jail kitchen tables; the option of replacing the table legs is being reviewed for cost and availability

Finance Update –

Director Mallar introduced Kristie Shaw, the new Payroll Coordinator. Commissioners welcomed Kristie to the County.

A report on expenditures and revenues through October 31, 2022 was then presented:

On Expenditures:

- Buildings, Jail and County Insurance budgets are running over. Currently, overall, we have spent 92.08% of our budget.

On Revenue:

- Probate and Deeds are well above their revenue goal

Administration Update –

Administrator Adkins and Deputy Admin. LaBree presented the following:

- Administrator Adkins is working with the Town of Stacyville for a hearing date on a tax abatement
- Budget Committee meeting agenda has been sent out to department heads
- Commissioner Cushing provided the replacement for Councilor McPike at Thursday's budget meeting to be Eric Jarvi
- Discussion on the opioid distributor settlement and J & J settlement
- Open enrollment and Benefits Fair will be held tomorrow from 11 a.m. until 4 p.m.

Public Comment -

Larry Dansinger – Resident of Bangor

Participant reported on the discussion he and others had with Administrator Adkins last week. Participant feels a similar conversation with all three commissioners to discuss ARPA funds and jail concerns would be useful.

UT Update –

George Buswell, UT Director and Dee Williams of Maine Stream Finance presented two TIF Grant Requests to the Commission.

Chief Baker from Old Town Fire and Rescue Department is requesting funds to purchase a second automated CPR Device (LUCAS) in the amount of \$21,000. After discussion:

- Commissioner Cushing moved to approve this TIF Grant as presented. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.

John Raymond of Northern Timber Cruisers is requesting funds to purchase a Kubota Tractor with track system and Mogul Master Groomer in the amount of \$90,000. After discussion:

- Commissioner Baldacci moved to approve this request as presented. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

UT Update – Continued:

Director Buswell and Deputy Director Morrison presented the following:

- Commissioner Cushing moved approve the December 3rd Millinocket Marathon and Half special event permit and waive the \$50 fee. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0. Signed.
- After discussion about use from Lower Shin Pond residents using Mt. Chase' solid waste facilities, Commissioner Baldacci moved to approve the letter of agreement for \$1500 to Mount Chase for solid waste as a trial until July 1, 2023. Commissioner Cushing seconded the motion. Vote to approve passed 3-0. Signed.
- After discussion on the Scraggly Lake Road culvert project, Commissioner Baldacci moved to approve \$30,000 from capital reserves for this project. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.
- Commissioner Cushing moved to approve the modified contract for snow plowing services with Hancock County. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.

Warrants:

- Payroll Warrant to be approved for 11.04.2022: \$ 276,770.72
- A/P Warrant to be approved for 11.08.2022: \$ 703,378.24
- UT Warrant to be approved for 11.08.2022: \$63,962.15
- UT TIF Warrant to be approved for: NONE

Commissioner Baldacci moved to approve the warrants as presented. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Payroll Change Notices signed for: Malka Albuherk and Jeffery Hunter – Hired Full-time; Malka Albuherk, Byron Childress, Adam Corey, Kenneth Hill, Jeffery Hunter, Shawn Schuurman, Miles Ward, Lucas Babcock, Tyler Cochran, Duncan Kane, Andrew Mailman and Joshua Marotta – Payroll Status Changes; Malka Albuherk - Resignation

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 9:45 a.m., under 1 M.R.S.A. § 405 (6) (A) Personnel Matter. Commissioner Cushing seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Adkins, Dep. Admin. LaBree and Sheriff Morton. Session ended at 10:36 a.m.

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 10:36 a.m., under 1 M.R.S.A. § 405 (6) (D) Contract Matter. Commissioner Cushing seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Adkins and Dep. Admin. LaBree. Session ended at 10:55 a.m.

Action Taken – NONE

Meeting Adjourned-

Commissioner Baldacci moved to adjourn the meeting at 10:56 a.m. with no further business on the agenda. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Certified By:

Administrator, Scott A. Adkins

Laura J. Sanborn, Chair

Peter K. Baldacci, Commissioner

Andre E. Cushing, III, Commissioner